

ENVIRONMENT OF CARE:

ALL employees have a role in each of the seven Environment of Care Management Plans. Refer to the Environment of Care policy on PolicyStat (located on intranet page) for details of each plan as well as supporting policies and procedures.

Responsibilities:

Know the locations of fire alarm pull boxes and fire extinguishers.

Report smoke or suspicious odors immediately.

Maintain corridors free of clutter.

Know how to assist and relocate patients.

Know how to evacuate to areas of refuge.

Participate in all Fire Alert announcements as if they were real.

Know what the acronyms RACE and PASS signify.

Fire Safety – if you see a fire: **RACE**

Rescue/Remove person(s)/patients/staff in immediate danger.

Alarm – pull hospital fire alarm and dial 222 from a campus phone, or 911 outside main campus.

Contain/Confine the fire. Close all doors and windows.

Extinguish the fire, if possible. If not, evacuate the area.

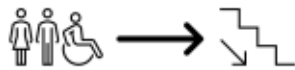
To handle a fire extinguisher: **PASS**

- **P**ull
- **A**im
- **S**queeze
- **S**weep

If Evacuation (Fire) is needed:

Evacuate patients, visitors, and staff:

- Horizontally to the stairs (Fire Rated); then down to safety



Right-To-Know:

Hazardous Materials/Waste Management

Know how to obtain a Safety Data Sheet.

Report chemical spills. Use appropriate personal protective equipment (PPE) when working with hazardous materials.

Always label secondary containers (Never put ANY chemical into an unlabeled container.)

Emergencies

Your role as staff and licensed practitioners is defined under each area of the emergency preparedness manual. This can be found on the intranet site, Policy Stat, Emergency Preparedness.